



Schoolwork.co.uk 2.0 User Guide

Some information to make this new site even more useful for you.

▶ 'Customise your homepage' Quick Reference Guide


For instant information about the new custom built modular system

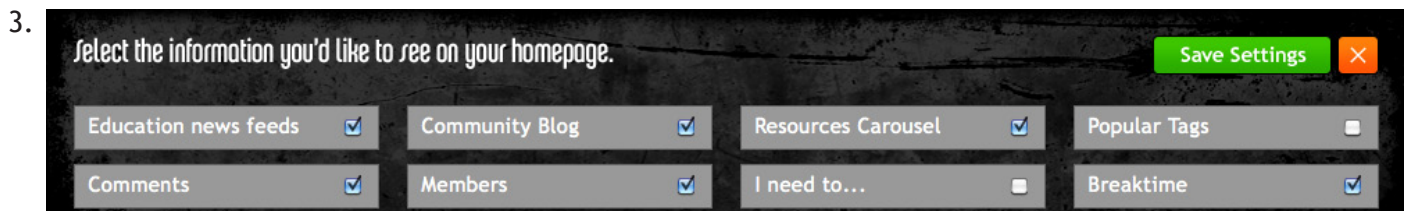
▶ Site Reference Guide

For a more in depth guide to the website and how to get started

▶ 'Customise your homepage' Quick Reference Guide

1. In order to make the most of the new modular system and to customise your homepage, you first need to be registered and logged in as a member. Select 'remember my log in details' so that next time you visit the site you will already be logged in.

2.  By clicking the 'customise your homepage' button under the main carousel, a new box will appear in the middle of your screen:



This brings up all the modules that you are currently available to display on your homepage. When you first use this feature, six modules will already be selected for you.

4. You can select or deselect any module by selecting the tick boxes.

Save your settings by clicking the green 'Save Settings' button.

If you change your mind or simply exit this box without making changes, click on the orange 'x' button.

You come back to this box and make changes at any point by clicking on 'customise your homepage'.

5. Once you have selected your modules, they should now appear in the module section of your homepage. There are several things you can now do with these modules:

Each module has a settings panel. Click on the green settings button to see how you can customise each module.

If you would like to remove this module from your homepage, click on the orange 'x'. You can add it back at any point by visiting the 'customise your homepage' box

The arrow on the top left allows you to minimise or maximise the module



Some of the modules give you the option to see more or fewer options. Click the plus or minus icons to change the number of items you can see at any one time.

Schoolswork.co.uk 2.0 has a custom built feature which allows you to move the modules around on your homepage, to arrange the layout in the way that most suits you.



Click and hold on the top bar of the module you want to move



If it doesn't immediately move, try clicking onto the bar again, and drag the module to the location you want to move it to. Wait until a grey box appears and then let go. Your module will now have moved to the new location. Depending on your browser it may just take a minute or two to fully get the hang of this feature.

▶ Site Reference Guide... coming soon.

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